



Minutes for Wishart Swimming Club Committee Meeting

Meeting Date: 17th May 2011

Meeting Commenced: 7:45pm

This was an irregular meeting to consider a proposal from Helen Profke to run the Swim School. It was initiated by the sub-committee (Sue Sherrington, Michael Magee, William Ferguson) commissioned to explore options for finding a new coach for the Swim School who believed that this option needed to be put before the whole committee.

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Present: William Ferguson, Stephanie Ferguson, Brett Sherrington, Sue Sherrington, Mark Gallagher, Dave Shelley, Michael Magee, Gary Stick, Lisa Stick, Paul Murry, Helen Profke

Apologies: Ron Hall, Keryn and Neil Molles, Anthony Clarke and Kylie Walker, Anita Magee

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Written copies of the proposal were passed around for review and Helen made an oral presentation. Highlights were that:

- She will manage the business though she also intends to gather coaching qualifications herself.
- She will hire coaches to instruct the children.
- She has agreement from at least one senior coach to head up the coaching staff.
- She intends to ensure the coach's involvement with the club the season is maintained.
- She has spoken to the current assistant coaches (Nicole Woods, Lisa Stick etc) who are comfortable with Helen's proposal.
- She wants to ensure that the Swim School's legacy lives on.
- She has been with the club for 7 years and she has a good understanding of what is required.
- She has some fresh ideas for the Swim School such as morning/Saturday squad lessons and providing a healthy canteen around lesson times.

Sue thanked Helen and indicated that both the Yolanda Tognini (representing the school) and Cathie Nelson (presenting the P&C) had been consulted, and neither foresaw any problem with a member of the club running the Swim School as long as all obligations such as liability insurance were covered. Cathie also indicated that whatever decision is made by the Swim Club committee would need to be presented to the P&C.



Michael Magee noted that the contract would need to be modified to include arrangements to provide a canteen during Swim School hours and that it would need to state that it would follow the school healthy eating policy. He also noted that the schedule of fees in the current contract has not been modified in a number of years and that it is very proscriptive. He suggested that a more flexible arrangement might be to both the club's and Helen's advantage but that this would need to be embodied in the contract.

Helen indicated that she planned to use the tuckshop's suppliers to provide for the Swim School canteen and fully intends to comply with the school's healthy eating policy.

Helen was asked to leave the room while the remainder of the committee discussed the proposal.

Brett Sherrington noted that there are some contractual obligations that would need to be met for the committee to be doing its job properly. And to ensure the committee has the time to find an alternate supplier we need to set a date by which this must occur.

It was noted that the liability insurance that would be required needs to cover staff and students in Helen's care.

A query was raised about who should be responsible for amending the contract. Michael Magee indicated that it should be Helen who drafts the changes which would need to be ratified by the club. He suggested that in order to expedite changes to the contract that the sub-committee charged with finding a new coach (Sue, Michael, William) be given authority to ratify and act upon any amendments.

Michael Magee put 2 motions to the committee:

1. That Helen's proposal to run the Swim School be accepted subject to her providing proposed amendments to the contract and meeting all contractual obligations therein by 30 June 2011.
2. Committee authorizes the sub-committee (Sue, Michael and William) to review and act upon the amendments to the Swim School contract as required.

Motion 1 seconded by Brett Sherrington, all in favour.

Motion 2 seconded by Brett Sherrington, all in favour.

Helen was invited back in and the committee congratulated her on her successful proposal.

William suggested that in order to ensure the amendments to the contract were dealt with in a timely manner that Helen should get regular feedback from the sub-committee with a view to having the contract finalised as early as possible.

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Meeting Closed: 8:30pm
Next Meeting: 14th June 2011 in the school staffroom

William Ferguson
Secretary